

**Christian Church (Disciples of Christ) of Woodland**  
**Use of Parker Hall**  
**Special Use Restrictions / Fee Schedule**

Parker Hall is the Church's multi-use facility and is located downstairs in the three-story Church Education Building. Parker Hall provides a varied use environment. It has a small stage. There is a large, attached kitchen. There are round tables and folding chairs that can accommodate a variety of purposes. Restrooms are located one-story up, on the second floor. A small elevator provides access to both Parker Hall and the second floor for disabled persons. The rental fees specified below are for non-congregational persons who wish to use the Parker Hall. In order to protect and maintain Parker Hall, the following fee schedule has been established by the Church. Please note that a Rental Use Agreement must be completed to reserve Parker Hall and that compliance with the Facility Rental Use Policy is mandatory.

**Facility Use Fees:**

- Parker Hall: \$75/hour not to exceed daily maximum of ... \$300
- Kitchen: add on to Parker Hall facility use @ \$50/hour or maximum \$100

**Approved Facility Use Support Personnel:** [Church-required support is required to rent Parker Hall and its adjacent kitchen facilities; such support is provided by Church-authorized personnel and/or congregation members; cost details are shown below. These costs are in addition to those shown above.]

- Facility Coordinator/Closure Custodian (required) \$ 75
- On-Site Support: \$25/hour not to exceed a daily maximum of \$175

[SPECIAL NOTE: Charges for the support persons described above are due and payable directly to the individuals who are authorized by the Church to perform these services. Payments are to be made payable to these individuals and provided to the Church Office *prior* to the facility use.]

**Special Facility Use Fees and Requirements:**

Long-term and/or continuing rental arrangements for Parker Hall may require the following special use provisions:

- Proof of Liability Insurance citing the Church as an additional insured or proof of special one-time event insurance - any additional cost will be the responsibility of the user.
- A one-time security deposit of \$200; such deposit will be held and is refundable if, at the closure of the agreement period, the use of the facility, upon inspection, has not resulted in noticeable or unusual damage to the facility / property.

**Additional Information and Instructions:**

There is no professional sound equipment in Parker Hall.

NO SMOKING is allowed in the Church facilities, including the courtyard. Smoking is also not permitted within twenty (20) feet of any outside entry door or in any outdoor church space (such as the courtyard or fenced play area).

NO ALCOHOL is allowed in any Church facility or anywhere on the Church grounds.

The use of rice, glitter, or confetti is NOT allowed.

Parking in the Church parking lot and adjacent City streets may be limited.